



2022 VOLUNTEER COMMITTEE POSITIONS

**Note: Reimbursement by the team is provided for all costs associated with these positions*

2022 Available Positions:

Food Moms (4)
Party Planning Committee Members
Team Photographer + End-Of-Year Slideshow
Team Picture + Framer
Special Projects
GRiT Coach
Equipment & Trailer
Merchandise Sales
First Aid Kids
Biking Vikings (Summer Challenges)
Sponsor Relations

2022 Positions Already claimed:

Social Media Guru
Team Captains Supervisor
Party Coordinator
Treasurer

If you're interested in one of these positions, reach out to coaches@draperparkmtb.com!

DESCRIPTIONS OF POSITIONS:

FOOD MOMS - RACE DAY FOCUS (2) (perk: \$200 team scholarship, 1 pitzone parking pass to share between you)

- Plan, purchase, prep and serve food on Race Days. Food can be loaded into the team trailer the night before in coolers, or you can bring the coolers to the race yourself. We will ask for parent volunteers to assist you, so that you can take a break to watch your athlete race.
- Empty and clean out coolers post-race and store extra food post-race. Coolers can be returned to the team trailer or stored at your home.
- Fill water jugs the night before the race and place them in the trailer. Purchase ice blocks to add to water coolers at race.
- Purchase and prep supplies for a finish line cooler at each race (gatorade, water bottles, ice, emergency blankets)
- Assist other food moms as needed.

-Coordinate with other food moms, party hosts and party coordinator and offer help with food at other events (Usually 1 season kick-off party, 2 - 3 summer parties, 1 end-of-year party, hosts often choose to handle it all themselves, but check-in to see if they need help)

FOOD MOMS - PRACTICE TREATS FOCUS (2) (perk: \$200 team scholarship)

-Provide snacks at dig days

-Provide post-practices treats at least monthly throughout the summer (otter pops, donuts, pancake breakfasts, etc)

-Coordinate with other food moms, party hosts and party coordinator and offer help with food at other events: (Usually 1 season kick-off party, 2 - 3 summer parties, 1 end-of-year party, hosts often choose to handle it all themselves, but check-in to see if they need help)

-Assist the Race Day Food Moms as needed.

Team Photographer

-Take (and collect from parents) photos throughout the season.

-Combine into a slideshow or movie for the End-of-Year Party.

Team Picture Coordinator & Framer

-Find/coordinate photographer for team picture. We usually take the team photo at practice the Tuesday after the first race.

-Purchase copies of the team photo & frames, frame the photos, and deliver them to the End-of-Year celebration host.

Party Planning Committee Members

Assist the party coordinator in planning & executing parties. Also assist the GRiT coach in planning GRiT events.

Special Projects

-Create a "cheat sheet" with headshots and names of athletes and ride leaders to help the coaches quickly learn names early in the season.

-Assemble athlete awards for the EOY party

-Assemble thank you gifts for the ride leaders

-Assemble thank you gifts for volunteer committee members

-Possibly other small projects along the way

Equipment and Trailer Manager (Perk: Pitzone Parking Pass - if you are towing the trailer!)

Organize the team trailer. Take inventory before/after races, maintain an online inventory on google sheets. Clean-up trailer after each race. If possible, tow the trailer

to/from races. (Needs to arrive in the pitzone the Friday afternoon before the races during pitzone hours, usually around 3-7pm.) Possibly help in ordering/securing other equipment for the team.

Biking Vikings Manager

Plan & advertise summer challenges for the athletes (we have a list you can work off of). Post on social media and send updates through email. Post updates & photos submitted by the kids on social media to keep the excitement going. Get website information to the website manager to keep the challenges updated monthly. Purchase prizes, prepare names for prize drawings, etc.

Sponsor Relations

- Reach out to past sponsors and ask if they want to support us in 2022
- Contact local businesses to see if they'd like to sponsor (i.e. a discount on catering orders for the team parties)
- Collect logos from team sponsors
- Collect sizing for team merch, if it is included in their package and they can't order it themselves
- Print sponsor banner for display at races and events
- Deliver sponsor swag, if it is included in their package
- Create thank you notes and matted team picture frames for the athletes to sign
- Deliver picture frames & thank you cards (to those that don't attend the awards ceremony at the end of season)

Merchandise Sales Manager

Keep the excess DNA merch at your home. Take inventory, and build a spreadsheet or google form with options available for purchase. Keep it updated. Be the pick-up place for people to stop by and grab their stuff.

First Aid Kits

Order supplies and assemble small first aid kits (MTB specific) for the ride leaders (around 80 kits).

GRiT Coach

Attend 1-day league training. Work with our GRiT ambassadors (2 girls chosen from our team) to plan & lead engaging GRiT activities for the girls. Find ways to develop friendships, encourage the development of bike skills, and build the girl power on our team. It's up to you and the GRiT ambassadors how often and what to do!

Positions already filled for 2022 season . . .

Treasurer (Tamara Hinckley - 2021/2022)

Shadow head coach on the bank account and venmo account. File taxes. Comb through spending reports to maintain accuracy. Assist the head coach in creating a budget and an annual spending report. Serve on the executive board for the Draper Park Mountain Bike Team non-profit. Attend board meetings (usually twice a year).

Party Coordinator (Tara Bowen - 2020/2021/2022) (perk: \$200 team scholarship)

Plan, coordinate, host or find other hosts . . . but make sure we have several awesome parties!

-Season kick-off party

-Summer get-togethers (smaller groups: 7th/8th or boys/girls)

-End-of-Year Celebration - post race party!

Team Captains Supervisor (Matt & Krissa Reinbold 2022)

Create & manage application process for the team captains, plan agenda/activity/refreshments for 2-4 team captains meetings, follow up with the team captains about their assignments, help them on race day to find nominations for outstanding athletes, encourage them on race day to be leaders, etc. ideas: get well posters for athletes that are injured and have to take time off the bike, posters for race day cheering, find ways to make race days FUN!!! (Posters, supplies, decorations for the pitzone to make it a party zone, noise makers, etc. . . anything to build team spirit)

Social Media Guru (Traci Vaughn-Grutta 2022)

Maintain facebook and instagram accounts with timely additions of info/photos, etc.

Write and post race and team updates. Preferably a ride leader who's heavily involved in the team so they know what's going on. :)